

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

Chair Cllr Rob Astley Vice Chair Cllr Melvin Jones
Town Clerk Robert A. Robinson MBE FRICS FSLCC
Crown House High Street Llanfair Caereinion SY21 0QY
Tel 01938 811378 Mob 07767 267830
Email Llanfairownclerk@mail.com

24th March 2025

To All Llanfair Town Councillors

From the Town Clerk

Dear Councillor,

You are hereby invited to attend a meeting of the Full Council to be held on **Monday 31st March 2025** at 7pm in the Youth Room of the Institute Bridge Street Llanfair Caereinion.

Yours sincerely,

Robert

Robert Robinson

Robert A Robinson MBE FRICS FSLCC Town Clerk & RFO

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council AGENDA

for a meeting of the Full Council to be held on
Monday 31st March 2025
in the Youth Room of the Institute Llanfair Caereinion
(also by zoom on notice to the Town Clerk at least three
days before the meeting)

1. Welcome by the Chair

To receive a welcome from the Chair.

2. Record of attendance

To record attendance and record any apologies for absence.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes of the last meeting

To consider and approve the minutes of the last meeting.

6. Finance and governance

6.1 Bank Balances (28th February 2025)

Current	£21,657.54
Deposit	£62,337.77
Total	£83,995.31
VAT	£4,744.26
Grant aid	£3,335.96
Total	£92,075.53

6.2 Management Accounts

To receive the management accounts to 28th February 2025 at appendix A.

Cyngor Tref Llanfair Caereinion Llanfair

Caereinion Town Council

6.3 Orders for payment

To consider and approve the orders for payment as set out in appendix B.

6.4 Actions from last meeting

To receive an update on actions taken since the last meeting:

Ref	Activity	Status
1	Issue draft minutes and post online after 7 days	Completed
2	Post approved documents online	Completed
3	Check speed camera calibration costs	On this agenda
4	Arrange meeting with councillors in St Mary's churchyard regarding the RBL stands and the memorial garden	Completed
5	Prepare report on Chapel of Rest for next meeting	On this agenda
6	Complete changeover of website and emails	Completed
7	Enter planning consultation details on PCC website	Completed
8	Complete sale of timber to MWR	Completed
9	Post defibrillator policy on website	Completed
10	Progress setting up of Youth and Community Charity	
11	Grant aid for Welsh Speaking Group – contact Cllr M Alexander over funding available	Completed
12	Complete consultation on Place Making Plan	Completed
13	Letter to be send to PCC regarding the re-cycling centre proposals	Completed
14	Town Clerk to provide quotes to Cllr G Jones regarding the path re-surfacing in St Mary's churchyard	Completed
15	Pass on comments received at the meeting regarding the Town and Community Council Review to the North and Mid Wales Association of Local Councils	Completed

7. Chapel of Rest

A full report on the cost of running the chapel of rest is set out at appendix C

8. Speed checks in Llanfair

From the last meeting the Town Clerk was to check the costs of owning a speed camera. The quote from the Police for the camera was £200. It has been confirmed that the unit will not need to be calibrated as it will not be used for convictions. There is no other cost to the project.

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

9. Website and emails

A meeting between Cllr Ian Davies and the Town Clerk was held to finalise procedure to introduce both the website and the emails. The website is now live under its new domain name of www.llanfairtowncouncil.gov.uk. Notices for the change have been posted on My Welshpool, in the local press, Facebook, Powys County Council community council website page and will be in the next Chronicle. The notice board has also been updated.

The email addresses are ready to use alongside the existing email system for some time.

A list of the council email addresses is required to be posted on the website either individually or via the Town Clerk email address.

10. Planning & Highways

10.1 25/03/2025/0318/HH Ty Lissa Watergate Street Llanfair Caereinion.

Proposal – Replacement roof on existing extension, erection of a small extension & veranda to front and reconfiguration of internal space.

See separate pack.

10.2 Hub and transmission line consultation – Cefn Coch to Frankton To

consider the council response the statutory consultation on this project. See full details at appendix D

10.3 Place Making Plan

Following completion of the consultation to consider any changes to the plan. (verbal report)

10.4 Policy and Planning document

To consider the Policy and Planning Document for approval.

The new Place Making Plan sets out the major projects and this plan covers those matters in the Town Plan which is now superseded. It includes the governance, policies for guidance and rolling action plans for the town (reviewed annually). See separate document issued.

10.5 Delivery of the Place Making Plan

The Place Making Plan has major projects which will need to be taken forward. To this end it is suggested that a small working group made up as follows be put in place to meet monthly.

It is suggested that Powys County Council officer, 3 Councillors from the Town Council, County Councillor and the Town Clerk should form that group.

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

11. Deri Woods - Emergency works and storm damage

To consider progress with the final emergency works and the sale of the timber as per the council decision on 24th February 2025.

- i) To consider a report on the riverside path (area affected by storm damage).
- ii) To note the sale of timber following the storm damage at £60 per tonne totalling £2,488.80p

12. St. Mary's churchyard scheme

Following the last council meeting a site inspection has taken place.

The details of the plan following this site visit are set out at appendix E.

13. Tennis Courts

The receive a report on the tennis court works (councillors informed by email). The works to prepare the courts for the season include weed clearance & weed killing (Rob Issac), bush clearance (Town Clerk), court scrubbing (tennis club) and white lining (Glyn Lloyd). The council has hired the machine for scrubbing for the tennis club to use.

14. VE Day 80 years event

An event is proposed by the RBL which will comprise a similar ceremony as before. There will be the lighting of the beacon and a proclamation as per the direction of Bruno Peak Royal Pageant Master. The proposed programme is:

1. 0900hrs - Raise the flag
2. 1830hrs - Ring the bells (I would like to do that at 2100hrs instead)
3. 2120hrs - Welcome (Chair/Vice/RBL) and proclamation
4. 2125hrs - Vicar to say a Prayer/Blessing
5. 2130hrs - Light the Beacon
6. 2130hrs - Sing " I Vow to Thee, My Country"
7. 2135hrs - Orange and Ginger Cake (TBC) or have it a 2105hrs
8. 2145hrs - Chair/Vice/RBL

15. Watergate Street Car Park

The interest is in whether we really need the loss of a further 4-6 spaces for disabled parking and also whether we should ask you to cost taking the car park on as a community asset transfer. There is history here but that decision was taken so time ago under different circumstances and maybe a revisit would be appropriate.

16. County Councillor's report

To receive a report from Cllr Gareth Jones (county councillor).

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

17. Reports from outside bodies – The Institute To receive any reports from outside bodies.

18. Chairs time

To receive any matters for information from the Chair.

19. Town Clerks report and correspondence

To receive a report from the Town Clerk and to receive any correspondence not covered by items on the agenda.

20. Date of the next meeting

The date of the next meeting is to be Monday 28th April 2025 at 7pm.